



**FMM INSTITUTE**

(C10626805080/ 199901000527/ 475427-W)

Centre for Professional Development



# ACCIDENT INVESTIGATION, WORKPLACE INSPECTIONS & REPORTING

This two days program aims to give exposures to them on all the steps and procedures of accident investigation and workplace inspection so that they will be able to comply to OSHA 1994 as well as to provide a clear understanding about the requirements of the said regulations, guidelines and steps to report and record properly. This is to ensure a conducive and safe workplace which is hopefully free from accident.

## WHO SHOULD ATTEND

**This programme is designed for Safety Committee Members, Management Staffs and Supervisors and Leaders**

### **ADMINISTRATIVE DETAILS**

Date	: <b>February 10-11,2026 (Tuesday-Wednesday)</b>
Time	: <b>2 Days (9:00 am - 5:00 pm)</b>
Venue	: <b>FMM Institute, Johor Branch</b> No. 1 & 3, Jalan Kencana Mas 1/1, Tebrau Business Park III, 81100 Johor Bahru, Johor
Fees	: <b>RM 1,215.00 (FMM Member)</b> <b>RM 1,350.00 (Non member)</b> The fee inclusive Service Tax at 8% (SST No: W10-1901-32000105)
Closing Date	: <b>January 27,2026 (Tuesday)</b>
Training Provider	: <b>FMM Institute Johor</b> <b>MYCOID: 475427W_JOHOR</b>

All cancellations must be made in writing. There will be no charge for cancellation received 7 or more working days before the start of the programme. Cancellation received 5 working days before the start of the programme is subjected to a cancellation fee of 50% of the course fees. Cancellation received 3 working days and below before the start of the programme is subjected to cancellation fee of 100% of the course fees. If the participant fails to attend the programme, the full course fees are payable. However, replacement can be accepted at no additional cost.



## ***COURSE CONTENTS***

DAY 1	DAY 2
<b>9:00 am - 10:30 am</b> OSHA 1994	<b>9:00 am - 10:30 am</b> NADOPOD 2004
<b>10:45 am - 11:30 am</b> Policy and Purpose of Accident Investigation	<b>10:45 am - 12:00 pm</b> Systematic Root Cause Analysis Technique
<b>11:30 am - 12:00 pm</b> Accident Prevention - Hazard Identification and Corrective Action	<b>12:00 pm - 1:00 pm</b> Workplace Inspection
<b>12:00 pm - 1:00 pm</b> Accident Investigation Process and Methodology	<b>2:00 pm - 3:30 pm</b> Practical on Accident Investigation & Workshop
<b>2:00 pm - 3:30 pm</b> Cont. Accident Investigation Process and Methodology	<b>3:45 pm - 5:00 pm</b> Group Discussion and Presentation
<b>3:45 pm - 5:00 pm</b> Root Cause Analysis - Ask Why 5 Times Technique & Fishbone Diagram	<b>METHODOLOGY</b> <ul style="list-style-type: none"> <li>• Lecture</li> <li>• Discussion</li> <li>• Class Activity</li> <li>• Group Presentation</li> </ul>

## FACILITATOR

**SHEIKH AZHAR BIN SH MOHD NOOR** was an Assistant Director with the Department of Occupational Safety and Health (DOSH/JKKP) and is a Mechanical Engineer by background. He possesses a Bachelor Degree in Mechanical Engineering (Hons) from University Technology of Malaysia in 1993. His first employment was in a multinational company at Pasir Gudang as an Engineer. Then he started his service with The Department of Occupational Safety and Health (DOSH/JKKP) in 1994 as an Assistant Director and had spearheaded all units such as the Enforcement Unit, Investigation Unit, and the Processing Unit.

Apart from that he had also been appointed as the Investigation and Prosecution Officer by the Senior Deputy Public Prosecutor and as the Public Relation Officer for DOSH Johor. He was given the responsibility as the Coordinator of Promotion and Training in the department. His duty covered a very wide scope including giving safety talks and training for/to the government bodies, higher institutions, National Institute of Occupational Safety and Health (NIOSH), FMM, NGOs, companies and factories around Johor.

**ACCIDENT INVESTIGATION, WORKPLACE  
INSPECTIONS & REPORTING****FEBRUARY 10 - 11 ,2026 | VENUE : FMM INSTITUTE, JOHOR BRANCH**

FMM Institute (475427-W)

**Puan Sabrina / Pn. Astri / Pn. Ain**Email : [sabrina@fmm.org.my](mailto:sabrina@fmm.org.my) / [astri@fmm.org.my](mailto:astri@fmm.org.my)/ [nur\\_ain@fmm.org.my](mailto:nur_ain@fmm.org.my)

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**Please tick accordingly:**Fees:  **FMM Member: RM 1,215.00/pax**  
(inclusive of 8% Service Tax (SST No: W10-1901-32000105)) **Non Member: RM 1,350.00/pax**  
(inclusive of 8% Service Tax (SST No: W10-1901-32000105))**Dear Sir/Madam,****Please register the following participant (s) for the above programme:****(To be completed in BLOCK LETTERS)**

1. Name:	IC No:	Nationality:
Designation:	Email:	Mobile No.:
2. Name:	IC No:	Nationality:
Designation:	Email:	Mobile No.:

*(if space is insufficient, please attach a separate list)***Disclaimer**

Registration is on a first-come first-served basis. All cancellations must be made in writing. There will be no charge for cancellation received 7 or more working days before the start of the webinar. **Cancellation received 5 working days** before the start of the webinar is **subject to a cancellation fee of 50%** of the webinar fees. **Cancellation received 3 working days and below** before the start of the webinar is **subject to a cancellation fee of 100%** of the webinar fees. **If the participant fails to attend the programme, the full webinar fees are payable.** However, replacement can be accepted at no additional cost. The FMM Institute reserves the right to change the speaker, reschedule or cancel the webinar and all efforts will be taken to inform participants of the changes.

**We hereby confirmed that (please tick accordingly):**

We will be claiming under **HRD CORP CLAIMABLE COURSES** and full payment would be made to FMM Institute in the event that no disbursement from HRD Corp under any circumstances.

I (self-sponsor) / We will **NOT BE CLAIMING under HRD CORP CLAIMABLE**. Payment will be made to the account payee **FMM Institute** by cheque or bank transfer to **Maybank Account No. 501280056601**.

**Tin No. : C10626805080**  
**BRO No. : 475427-W**  
**SST No. : W10-1901-32000105**

**Submitted by:**

Name:

Email:

Designation:

Tel No:

Mobile No:

Company:

Address:

Tin No. :  
(Company Tax Number)Business Registration  
No. (New/Old)SST No  
(If Applicable):

Company Stamp &amp; Signature:

Date: